

**IEEE SA STANDARDS BOARD PROCEDURES COMMITTEE (ProCom)
MEETING AGENDA
04 December 2023
New Brunswick, NJ, USA and Teleconference/Webex
2:00 p.m. – 4:00 p.m. ET (UTC-5)**

- 1 CALL TO ORDER
- 2 INTRODUCTIONS
- 3 APPROVAL OF AGENDA
- 4 APPROVAL OF THE 19 SEPTEMBER 2023 ProCom [MINUTES](#)
- 5 OLD/UNFINISHED BUSINESS
 - 5.1 Review of SASB Ballot [Comments](#) – Burse
 - 5.2 Report from the Ad Hoc RE: Standards Promotion – Robson
- 6 NEW BUSINESS
 - 6.1 [Proposed Updates](#) to the SA OpMan, SASB Bylaws, and SASB OpMan RE: Hierarchy of Documents – Wright, Ho Sang
 - 6.2 [Proposed Updates](#) to the SASB OpMan RE: Conduct of Standards Meetings – Waters, Haasz
- 7 [NEXT MEETING](#)

The next ProCom meeting will be scheduled to occur on 19 or 20 March 2024 in London, UK.
- 8 ADJOURNMENT