

# Procedure for Revising the National Electrical Safety Code<sup>®</sup> (NESC)<sup>®</sup>

The procedure for revising the National Electrical Safety Code (NESC) is an open process, supported by its operating procedures which are accredited by the American National Standards Institute. All NESC stakeholders are welcome to submit change proposals on any Part, Section, or Rule of the NESC, following the process identified below. Visit [standards.ieee.org/nesc](https://standards.ieee.org/nesc) for additional information.

## 1. Preparation of Proposals for Amendment

- 1.1. A proposal may be prepared by any:
  - Substantially interested person
  - Interested organization
  - NESC Subcommittee
  - Member of the NESC Committee or its subcommittees
- 1.2. Proposals shall be submitted electronically via the internet to the Secretary, National Electrical Safety Code Committee. Proposals are not accepted via mail, fax, or email. Visit [standards.ieee.org/about/nesc/form.html](https://standards.ieee.org/about/nesc/form.html) to access the NESC electronic revision process.
- 1.3. Each separate rule change shall begin on a separate change proposal form. The proposal shall consist of:
  - a) A statement, in NESC rule form, of the exact change, rewording, or new material proposed. Words to be deleted shall be stricken through and words to be added shall be underlined.
  - b) The name of the submitter (organization or individual as applicable).
  - c) Supporting comment, giving the reasons why the NESC should be so revised.
  - d) The Secretary shall determine if the change proposal is in the proper format and contains all information necessary to make it acceptable for processing. If it is incomplete or otherwise fails to meet the requirements for processing, the Secretary shall return it to the submitter for completion or revision.

## 2. The NESC Secretary Will:

- a) Acknowledge receipt of proposals for revision via the internet and automatic email confirmation.
- b) Distribute to each member of the appropriate NESC Subcommittee all of the proposals received, in an electronic form.

## 3. Subcommittee Recommendation

The NESC Subcommittee responsible will consider each proposal and take one or more of the following steps:

- a) Endorse the proposal as received.
- b) Prepare a proposed revision or addition for the NESC (this may be a coordination of several comments, or a committee consensus on a modification of a proposal).
- c) Refer the proposal to a technical working group for detailed consideration.
- d) Request coordination with other NESC Subcommittees.
- e) Recommend rejection of the proposal, for stated reasons.

For each item, the responsible subcommittee shall prepare a voting statement, accompanied by all members' statements concerning their votes (coherent reasons are required for negative votes). Steps c) and d) are intended to result, eventually, in a proposal of the category b).

Action under steps c) and d) shall be completed and reported to the subcommittee before the end of the public review period if the item is to be included in the upcoming revision.



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## 4. Preprint of Proposals

The NESC Secretary shall organize and publish a preprint of the proposed revisions including:

- The original proposal as received from the submitter.
- The recommendation of the subcommittee with respect to the proposal (including a voting statement and subcommittee members' statements).
- Indication of how and where to submit comments electronically using the NESC Comment Template form.

The preprint shall be distributed to all members of NESC Subcommittees and representatives of organizations comprising the NESC Committee. Copies shall be available for sale to other interested parties. Notice of availability of the preprint shall be submitted to ANSI for publication in ANSI Standards Action. The preprint shall carry information on how to submit comments on the proposals and the final date for such submission.

## 5. Final Processing of Proposed Revisions and Comments

**5.1.** Following the public review period, the Secretary shall organize and distribute for subcommittee consideration all comments received.

**5.2.** The preprint and the comments received shall be reconsidered by the subcommittees. No new change proposals may be considered.

- The subcommittee may recommend adoption or rejection of the proposal by majority vote.
- When extended technical consideration or resolution of differing or conflicting points of view is necessary, the subcommittee shall refer the problem to a working group of the subcommittee for proposed resolution. If expeditious resolution is not possible, the subject shall be held on the docket.

Each working group shall provide, to its parent subcommittee, recommendations on matters considered as a result of subcommittee referrals under items 5.2.a) and 5.2.b).

Each subcommittee shall prepare a report showing its proposed revisions and all items held on the docket together with a plan for their disposition.

**5.3.** The Secretary shall provide commenter's with copies of actions taken on the rules affected by their comments, and shall make all such reports available for examination upon request.

## 6. Final Approval

**6.1** Based upon the subcommittee reports, the Secretary shall prepare a draft of the revision of the NESC and distribute copies to:

- The NESC Committee for approval by a 30-day letter ballot.
- The American National Standards Institute Board of Standards Review for concurrent 45-day public review.

**6.2** Comments received in response to the letter ballot and public review shall be referred to the Executive Subcommittee for resolution or referral to the appropriate subcommittee. Those items on which consensus cannot be reached shall be referred to the appropriate subcommittee for consideration during the next revision cycle. Unless a consensus for revision is established, the requirements of the current edition shall carry over to the proposed revision.

### Process flow for revising the NESC

