IEEE SA STANDARDS ASSOCIATION

IEEE SA Standards Board Audit Committee (AudCom)
Meeting Minutes
08 September 2025
9:30 a.m. - 11:00 p.m. ET (UTC-4)
Webex

Members:
Doug Edwards, Chair
Xiaofeng (Alfred) Chen
Travis Griffith
Guido Hiertz
Thomas Koshy
Joseph Levy
Howard Li
Johnny Lin
Haiying (John) Lu
Kevin Lu
Daleep Mohla
Annette Reilly
Jon Rosdahl
Daidi Zhong

Members Absent:
Darren Galpin
Tyler Jaynes
Donnie Swing

Guests:
David Law
Xiaohui Liu
Robby Robson
Dan Sabin
Dorothy Stanley
Claire Topp, IEEE Outside Legal Counsel
Lei Wang

IEEE Staff:
Christy Bahn
Adrien Bastos
Teresa Belmont, Administrator
Larry Bolsch
Matthew Ceglia
Chinmae Deshmukkh
Karen Evangelista
Jonathan Goldberg
Dalisa Gonzales
Jodi Haasz
Marissa Haight
Yvette Ho Sang

Patrycja Jarosz
Soo Kim
Michael Kipness
Jiajia Liu
Karen McCabe
Suzanne Merten
Erin Morales
Dave Ringle
Pat Roder
Kierra Rudolph
Jennifer Santulli
Meng Zhao

[Unless otherwise noted, all votes are unanimous]

1. CALL TO ORDER AND INTRODUCTIONS

Chair Doug Edwards called the meeting to order at 9:32 a.m. ET (UTC-4). There was a round of introductions. It was noted that the meeting was quorate.

Due to audio issues, Chair Doug Edwards was unable to preside over the entire meeting. Kevin Lu, Past Chair of AudCom, was designated by Chair Doug Edwards to serve as substitute Chair for the portions of the meeting during which the Chair's audio issues prevented him from leading the meeting.

2. REVIEW AND APPROVAL OF THE AGENDA

Following a review of the agenda, Chair Edwards asked if there were any changes to the published agenda.

A motion was made (Rosdahl) and seconded (Koshy) to approve the 08 September 2025 AudCom meeting agenda. In the absence of objection, the motion passed**.**

3. APPROVAL OF MINUTES OF THE 17 JUNE 2025 AUDCOM MEETING

A motion was made (Mohla) and seconded (Koshy) to approve the 17 June AudCom meeting minutes. In the absence of objection, the motion passed**.**

4. P&P REVIEW
4.1 STATUS OF CONTINUING STANDARDS COMMITTEE P&P REVIEW
None

4.2. STATUS OF NEW STANDARDS COMMITTEE P&P REVIEW
4.2.1 IEEE Systems, Man, and Cybernetics Society/Standards Committee (SMC/SC)
Joseph Levy, Haiying Lu

The SMC/SC P&P will continue under review and will move to the December 2025 AudCom agenda.

4.2.2 IEEE Vehicular Technology Society/High Speed Train and Maglev Standards Committee (VT/HSTMSC)
Donnie Swing, Howard Li

Motion: To recommend acceptance of the VT/HSTMSC P&P. In the absence of objection, the motion was approved.

4.2.3 IEEE Vehicular Technology Society/Rail Car Interfaces Standards Committee (VT/RCISC)
Kevin Lu, Guido Hiertz

Motion: To recommend acceptance of the VT/RCISC P&P. In the absence of objection, the motion was approved.

4.3. STATUS OF CONTINUING WORKING GROUP P&P REVIEW
None

4.4. STATUS OF NEW WORKING GROUP P&P REVIEW

4.4.1 IEEE Computer Society/Artificial Intelligence Standards Committee (C/AISC)/Common
Daidi Zhong, Johnny Lin

Motion: To deem without issue the C/AISC/Common P&P. In the absence of objection, the motion was approved.

4.4.2 IEEE Computer Society/Functional Safety Standards Committee (C/FSSC)/Common
Thomas Koshy, Doug Edwards

Motion: To deem without issue the C/FSSC/Common P&P. In the absence of objection, the motion was approved.

4.4.3 IEEE Consumer Technology Society/Metaverse Standards Committee (CTS/MSC)/Common
Darren Galpin, Annette Reilly

Motion: To deem without issue the CTS/MSC/Common P&P. In the absence of objection, the motion was approved.

4.4.4 IEEE Engineering in Medicine and Biology Society/IEEE 11073 Standards Committee (EMB/11073)/Common
Jon Rosdahl, Travis Griffith

Motion: To deem without issue the EMB/11073/Common P&P. In the absence of objection, the motion was approved.

4.4.5 IEEE Vehicular Technology Society/Intelligent Transportation Systems (VT/ITS)/Common
Xiaofeng (Alfred) Chen, Haiying Lu

Motion: To conditionally deem without issue based upon the condition that checklist R1 is uploaded into myProject for VT/ITS/Common P&P. In the absence of objection, the motion was approved. The condition has been met.

5. OLD BUSINESS
AudCom Administrator indicated there are seven outstanding Standards Committee P&P that will expire at the end of this year.

Action Item: Administrator shall distribute the list of expiring Standards Committee P&P to AudCom.

6. NEW BUSINESS

6.1. Standards Committee Recognition

6.1.1 IEEE VEHICULAR TECHNOLOGY SOCIETY/RAIL CAR INTERFACES STANDARDS COMMITTEE (VT/RCISC)

Motion: To recommend that the SASB recognize the IEEE Vehicular Technology Society/Rail Car Interfaces standards Committee (VT/RCISC) as an official Standards Committee, in accordance with IEEE SASB Bylaws 5.2.2. In the absence of objection or abstention, the motion was approved.

7. DATE OF NEXT MEETING

The next meeting of AudCom is a hybrid meeting and will take place on or about 8 December 2025 in Jersey City, NJ (USA).

8. ADJOURNMENT

The meeting was adjourned at 11:14 a.m. ET (UTC-4).