

IEEE SA Standards Board Audit Committee (AudCom)

DRAFT Meeting Minutes

4 June 2024

9:30 a.m. - 12:00 p.m. ET (UTC -4)

Teleconference

Members:

Kevin Lu, Chair
Sara Biyabani
Doug Edwards
Travis Griffith
Tyler Jaynes
Thomas Koshy
Joseph Levy
Howard Li
Haiying (John) Lu
Daleep Mohla
Annette Reilly
Jon Rosdahl
Daidi Zhong

Members Absent:

Guido Hiertz

Guests:

Matt Bauer
Latonia Gordon
Ron Hotchkiss
Yousef Kimiagar
David Law
Robby Robson
Claire Topp, Outside Legal Counsel
Christoph Waldmann
Don Wright

IEEE Staff:

Christy Bahn
Teresa Belmont, Administrator
Ahsaki Benion
Matthew Ceglia
Karen Evangelista
Jonathan Goldberg
Dalisa Gonzalez
Jodi Haasz
Yvette Ho Sang
Patrycja Jarosz

Michael Kipness
Vanessa Lalitte
Jiajia Liu
Suzanne Merten
Erin Morales
Christian Orlando
Dave Ringle
Pat Roder
Jennifer Santulli
Rudi Schubert
Tom Thompson
Malia Zaman
Meng Zhao

[Unless otherwise noted, all votes are unanimous]

1. CALL TO ORDER AND INTRODUCTIONS

Chair Kevin Lu called the meeting to order at 9:32 a.m. ET (UTC -4). There was a round of introductions. It was noted that the meeting was quorate.

2. REVIEW AND APPROVAL OF THE AGENDA

Following a review of the agenda, Chair Lu asked if there were any changes to the published agenda. Daleep Mohla asked for discussion on timeline for uploading of materials by submitters. The item will be added under “New Business.”

A motion was made (Jaynes) and seconded (Griffith) to approve the 4 June 2024 AudCom meeting agenda. In the absence of objection, the motion passed.

3. APPROVAL OF MINUTES OF THE 19 MARCH 2024 AUDCOM MEETING

A motion was made (Edwards) and seconded (Griffith) to approve the [19 March 2024 AudCom meeting minutes](#). In the absence of objection, the motion passed.

4. P&P REVIEW

4.1 Status of Continuing Standards Committee P&P Review

4.1.1 IEEE Consumer Technology Society/Blockchain Standards Committee (CTS/BSC)

Thomas Koshy, Haiying Lu

Motion: To recommend acceptance of the CTS/BSC P&P. Upon vote, the motion passed.

4.1.2 IEEE Consumer Technology Society/Emerging Technology Standards Committee (CTS/ETSC)

Joseph Levy, Jon Rosdahl

Motion: To recommend conditional acceptance of the CTS/ETSC P&P based upon minor editorial corrections being made by AudCom Administrator. Upon vote, the motion passed. The condition was met on 6 June 2024.

4.1.3 IEEE Industry Applications Society/Petroleum & Chemical Industry (IAS/PCI)*Guido Hiertz, Annette Reilly*

Motion: To recommend conditional acceptance of the IAS/PCI P&P based upon editorial corrections being made by AudCom Administrator. Upon vote, the motion passed with one abstention (Griffith). The condition was met on 13 June 2024.

4.1.4 IEEE Instrumentation and Measurement Society/TC3 - Condition Monitoring & Fault Diagnosis Instrument (IM/CM&FDI)*Joseph Levy, Travis Griffith*

Motion: To recommend conditional acceptance of IM/CM&FDI P&P based on the required changes by AudCom and verification of date of acceptance by the overseeing body. (Vote: 9=Yes; 3=No; 0=Abstain)

4.1.5 IEEE Power and Energy Society/Analytic Methods for Power Systems (PE/AMPS)*Guido Hiertz, Haiying Lu*

Motion: To recommend acceptance of the PE/AMPS P&P. Upon vote, the motion passed.

4.1.6 IEEE Power and Energy Society/Electric Machinery (PE/EM)*Daleep Mohla, Tyler Jaynes*

The PE/EM P&P will continue under review and will move to the September 2024 AudCom agenda.

4.1.7 IEEE Power and Energy Society/Energy Development & Power Generation (PE/EDPG)*Howard Li, Daidi Zhong*

The PE/EDPG P&P will continue under review and will move to the September 2024 AudCom agenda.

4.1.8 IEEE Power and Energy Society/Power System Instrumentation and Measurements (PE/PSIM)*Tyler Jaynes, Howard Li*

Motion: To recommend acceptance of the PE/PSIM P&P. Upon vote, the motion passed.

4.1.9 IEEE Power and Energy Society/Substations (PE/SUB)*Daleep Mohla, Haiying Lu*

The PE/SUB P&P will continue under review and will move to the September 2024 AudCom agenda.

4.1.10 IEEE Vehicular Technology Society/Standards Development Board (VT/SDB)*Doug Edwards, Travis Griffith*

The VT/SDB P&P will continue under review and will move to the September 2024 AudCom agenda.

4.2. STATUS OF NEW STANDARDS COMMITTEE P&P REVIEW

None

4.3. STATUS OF CONTINUING WORKING GROUP P&P REVIEW

4.3.1 IEEE Robotics and Automation Society/Standing Committee for Standards (RAS/SC)/Common

Thomas Koshy, Joseph Levy

Motion: To deem without issue of the RAS/SC Common WG P&P. Upon vote, the motion passed.

4.4. STATUS OF NEW WORKING GROUP P&P REVIEW

4.4.1 IEEE Communications Society/Edge, Fog, Cloud Communications with IOT and Big Data Standards Committee/IOT Edge Computing and Networking on Unmanned Aircraft Systems (COM/EdgeCloud-SC/ECNUAS)

Travis Griffith, Howard Li

Motion: To deem without issue of the COM/EdgeCloud-SC/ECNUAS WG P&P. Upon vote, the motion passed. (Abstention: Rosdahl; Recuse: H. Lu)

4.4.2 IEEE Communications Society/Unmanned Aerial Vehicles Communications Standards Committee/Autonomy for Unmanned Aircraft System (COM/AerCom-SC/AUASWG)

Doug Edwards, Sara Biyabani

The COM/AerCom-SC/AUASWG P&P will continue under review and will move to the September 2024 AudCom agenda.

4.4.3 IEEE SA Board of Governors/Entity Collaborative Activities Governance Board/Guide for Field Calibration System for Current Carrying Capacity of Overhead Transmission Lines (BOG/CAG/GFCS_CCC)

Annette Reilly, Jon Rosdahl

Motion: To deem without issue of the BOG/CAG/GFCS_CCC WG P&P. Upon vote, the motion passed.

5. OLD BUSINESS

5.1 Action Items from March Meeting

Teresa Belmont informed AudCom that the new baselines were made available to the public on 1 May 2024.

6. NEW BUSINESS

6.1. Request for Standards Committee Recognition

No new Standards Committee were recognized.

6.2 Timeline for Uploading Materials by Submitters

Daleep Mohla asked for a timeline/schedule to be created for submitters when submitting materials. A discussion took place and AudCom was reminded that there are suggested timelines within the AudCom Conventions. The discussion continued and will be added to the September AudCom agenda.

7. DATE OF NEXT MEETING

The next meeting of AudCom will be a hybrid meeting in Athens, Greece and via Webex. The meeting will take place on 24 September 2024.

8. ADJOURNMENT

The meeting was adjourned at 12:03 p.m. ET (UTC-4).