IEEE-SA Standards Board
DRAFT Meeting Minutes
13 June 2019
Hilton Panama, Panama City, Panama
9:00 a.m. – 5:00 p.m.

Attendees

Chair:
Gary Hoffman

Vice Chair:
Ted Burse

Past Chair:
Jean-Philippe Faure

Secretary:
Konstantinos Karachalios

Members:
Stephen Dukes, TAB Rep.
Travis Griffith
Guido Hiertz
Christel Hunter
John Kulick
David Law
Joseph Levy
Howard Li
Xiaohui Liu
Kevin Lu
Daleep Mohla
Andrew Myles
Annette Reilly
Dorothy Stanley
Phil Wennblom
Philip Winston
Howard Wolfman
Jingyi Zhou
**Members Absent:**
Masayuki Ariyoshi
Thomas Koshy
Sha Wei
Feng Wu

Joe Koepfinger, Member Emeritus

**IEEE Staff:**
Matthew Ceglia
Karen Evangelista
Josh Gay
Mary Ellen Hanntz
Yvette Ho Sang
Michael Kipness
Adam Newman
Mary Lynne Nielsen
Dave Ringle, Recording Secretary
Rudi Schubert
Sam Sciacca
Lisa Weisser

**IEEE Outside Legal Counsel:**
Claire Topp – Dorsey & Whitney LLP

**Guests:**
Michael Atlass
Edward Au
Alan Berkema
Doug Edwards
Robert Fish
Guadalupe Gonzalez
Latonia Gordon
Jim Matthews
Robby Robson
Jon Rosdahl
Enrique Tejera
Mehmet Ulema
Lei Wang
Don Wright
Yu Yuan

1  Call to Order
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Chair Hoffman called the meeting to order at 9:01 a.m.

2  Introductions

There was a round of introductions by all present.

Ted Burse, Chair of ArCom, reminded attendees of the IEEE-SA Awards Program.

Chair Hoffman introduced the mock ‘Sponsor’ swear jar. This was meant as encouragement to attendees to start using the terms ‘Standards Committee’ and ‘Standards Association ballot’.

3  Agenda

3.1  Approval of Agenda

Chair Hoffman stated that item 7 would occur prior to item 4.1.

There was a motion to approve the agenda. In the absence of objection, the motion was approved.

3.2  Consent Agenda
3.2.1  Approval of 21 March 2019 SASB Meeting Minutes

3.2.2  AudCom Recommendations

Accepted (standards work authorized):

COM/DySPAN  Communications Society/Dynamic Spectrum Access Networks Standards Committee

Conditionally Accepted (standards work authorized):

COM/SDB  Communications Society/Standards Development Board
[Contingent upon Standards Committee approval]

IAS/I&CPS SDC  Industry Applications Society/Industrial and Commercial Power Systems/Standards Development Committee
[Contingent upon editorial corrections, to be completed before SASB meeting]
NB: This condition has been met.

Standards Committee Name Change:
3.2.3 ICCom Recommendations

New Industry Connections Activities:

**IC19-003-01** MyData Health
ICAID: [https://ieee-sa.imeetcentral.com/p/eAAAAAAAQED5AAAAAFPzqts](https://ieee-sa.imeetcentral.com/p/eAAAAAAAQED5AAAAAFPzqts)
Recommendation: APPROVE

**IC19-004-01** Technology and Data Harmonization for Enabling Remote Clinical Trials
ICAID: [https://ieee-sa.imeetcentral.com/p/eAAAAAAAAQEVEGAAAAAGtI87Q](https://ieee-sa.imeetcentral.com/p/eAAAAAAAAQEVEGAAAAAGtI87Q)
Recommendation: APPROVE

**IC19-005-01** Public Knowledge Graphs
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQFCrAAAAAGM69_4](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQFCrAAAAAGM69_4)
Recommendation: APPROVE

**IC19-006-01** Data Trading System Initiative
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQF0cAAAAACZ61OU](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQF0cAAAAACZ61OU)
Recommendation: APPROVE

Revised/Renewed Industry Connections Activities:

**IC19-002** Social Impact Measurement Framework
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDT2AAAAABGcUQs](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDT2AAAAABGcUQs)
Recommendation: APPROVE

**IC13-004** Ethernet & IP @ Automotive Technology Day
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQBTsAAAAAEVuUi8](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQBTsAAAAAEVuUi8)
Recommendation: APPROVE

**IC15-001** Fiber Optic Sensors
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQBTyAAAAAFkkQqw](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQBTyAAAAAFkkQqw)
Recommendation: APPROVE

**IC17-005** PLC Test Beds in India
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTwAAAAABEPUZc](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTwAAAAABEPUZc)
Recommendation: APPROVE

**IC17-007** Neuro Technologies for Brain-Machine Interfacing
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTwAAAAAH7NoYQ](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTwAAAAAH7NoYQ)
Recommendation: APPROVE

**IC17-008** PLC-IoT Interoperability and Compliance Testing
ICAID: [https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTyAAAAADBD2kuU](https://ieee-sa.imeetcentral.com/p/eEAAAAAAAQDTyAAAAADBD2kuU)
Recommendation: APPROVE

IC19-001  Global Initiative to Standardize Fairness in the Trade of Data
ICAID: https://ieee-sa.imeetcentral.com/p/eAAAAAAAQIMmAAAAAEHrKjo
Recommendation: APPROVE

3.2.4  NesCom Recommendations

Withdrawal Requests:

IEEE Aerospace and Electronic Systems Society/Radar Systems Panel

P521a
Standard Letter Designations for Radar-Frequency Bands Amendment: Updating Letter Designations and Extensions of Frequency Range
Recommendation: Approve PAR withdrawal

IEEE Computer Society/Learning Technology

P1484.21
Task Model for Project-Based Learning
Recommendation: Approve PAR withdrawal

IEEE Engineering in Medicine and Biology Society/IEEE 11073 Standards Committee

P11073-10420
Health Informatics – Personal Health Device Communication Part 10420: Device Specialization – Body Composition Analyzer
Recommendation: Approve PAR withdrawal

Modified PARs:

IEEE-SA Board of Governors/Corporate Advisory Group

P7130
Standard for Quantum Technologies Definitions
Recommendation: Approve modified PAR

IEEE Consumer Electronics Society/Blockchain Standards Committee

P2140.1
Standard for General Requirements for Cryptocurrency Exchanges
Recommendation: Approve modified PAR

P2140.2
Standard for Security Management for Customer Cryptographic Assets on Cryptocurrency Exchanges

*Recommendation: Approve modified PAR*

**P2140.3**
Standard for User Identification and Anti-Money Laundering on Cryptocurrency Exchanges

*Recommendation: Approve modified PAR*

IEEE Power and Energy Society/Insulated Conductors

**P400**
Guide for Field Testing and Evaluation of the Insulation of Shielded Power Cable Systems Rated 5 kV and Above

*Recommendation: Approve modified PAR*

**P1186**
Recommended Practice for Applicability of Methods for the Evaluation of Low Voltage and Medium Voltage Installed Cable Systems in Nuclear Facilities

*Recommendation: Approve modified PAR*

**Extension Requests:**

IEEE Power and Energy Society/Power System Communications and Cybersecurity

**P1815**
Standard for Electric Power Systems Communications-Distributed Network Protocol (DNP3)

*Recommendation: Approve request for an extension until December 2022*

IEEE Power and Energy Society/Power System Instrumentation and Measurements

**P1122**
Standard for Digital Recorders for Measurements in High-Voltage and High-Current Impulse Tests

*Recommendation: Approve request for an extension until December 2020*

**New PARs:**

IEEE Antennas and Propagation Society/Antennas and Propagation Standards Committee

**P2816**
Recommended Practice for Computational Electromagnetics Applied to Modeling and Simulation of Antennas

*Recommendation: Approve new PAR until December 2023*
IEEE Consumer Electronics Society/Blockchain Standards Committee

P2140.4
Standard for Distributed/Decentralized Exchange Framework using DLT (Distributed Ledger Technology)
Recommendation: Approve new PAR until December 2023

P2140.5
Standard for Custodian Framework of Cryptocurrency
Recommendation: Approve new PAR until December 2023

P2143.1
Standard for General Process of Cryptocurrency Payment
Recommendation: Approve new PAR until December 2023

P2143.2
Standard for Cryptocurrency Payment Performance Metrics
Recommendation: Approve new PAR until December 2023

P2143.3
Standard for Risk Control Requirements for Cryptocurrency Payment
Recommendation: Approve new PAR until December 2023

P2144.1
Standard for Framework of Blockchain-Based Internet of Things (IoT) Data Management
Recommendation: Approve new PAR until December 2023

P2144.2
Standard for Functional Requirements in Blockchain-Based Internet of Things (IoT) Data Management
Recommendation: Approve new PAR until December 2023

P2144.3
Standard for Assessment of Blockchain-Based Internet of Things (IoT) Data Management
Recommendation: Approve new PAR until December 2023

P2418.9
Standard for Cryptocurrency Based Security Tokens
Recommendation: Approve new PAR until December 2023

P2418.10
Standard for Blockchain-Based Digital Asset Management
Recommendation: Approve new PAR until December 2023
IEEE Consumer Electronics Society/Standards Committee

P2049.3
Standard for Human Augmentation: Identity
Recommendation: Approve new PAR until December 2023

P2049.4
Standard for Human Augmentation: Methodologies and Processes for Ethical Considerations
Recommendation: Approve new PAR until December 2023

P2089
Standard for Age Appropriate Digital Services Framework – Based on the 5Rights Principles for Children
Recommendation: Conditionally approve new PAR until December 2023; contingent upon staff updating the text to reflect the changes shown during the NesCom meeting.
NB: The condition has been met.

IEEE Communications Society/Edge, Fog, Cloud Communications with IOT and Big Data Standards Committee

P1940
Standard Profiles for ISO 8583 Authentication Services
Recommendation: Approve new PAR until December 2023

IEEE Engineering in Medicine and Biology Society/IEEE 11073 Standards Committee

P11073-10427-2016/Cor 1
Standard – Health Informatics – Personal Health Device Communication – Part 10427: Device Specialization – Power Status Monitor of Personal Health Devices – Corrigendum 1
Recommendation: Approve new PAR until December 2023

IEEE Industry Applications Society/Technical Books Coordinating Committee

P3002.9
Recommended Practice for Conducting Transient Studies and Analysis of Industrial and Commercial Power Systems
Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Power System Instrumentation and Measurements

P454
Guide for the Detection, Measurement and Interpretation of Partial Discharges
Recommendation: Approve new PAR until December 2023
IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

**PC62.44a**
Guide for the Application of Low-Voltage (1000 V rms or Less) Surge Protective Devices Used on Secondary Distribution Systems (Between the Transformer Low-Voltage Terminals and the Line Side of the Service Equipment)
Amendment 1 – Annex D
*Recommendation: Approve new PAR until December 2023*

**PC62.51**
Guide for the Application of Plug-in Multiservice Surge-Protective Devices (MSPDs) for Equipment Connected to AC Mains and Information and Communication Technology (ICT) Metallic Cables
*Recommendation: Approve new PAR until December 2023*

IEEE Power and Energy Society/Switchgear

**PC37.30.6**
Guide for Electric Motor Operators Applied to High-Voltage Air Switches Rated Above 1000 V
*Recommendation: Approve new PAR until December 2023*

IEEE Power and Energy Society/Transmission and Distribution

**P2819**
Recommended Practice for Measuring Method of Electromagnetic Environment for the Corridor of High-Voltage Overhead Power Transmission Lines in Parallel Mixed with Alternating Current and Direct Current
*Recommendation: Approve new PAR until December 2023*

**P2821**
*Recommendation: Approve new PAR until December 2023*

**PC135.100**
Standard for Line Hardware for Overhead Line Construction
*Recommendation: Approve new PAR until December 2023*

IEEE Robotics and Automation Society/Standing Committee for Standards

**P2817**
Guide for Verification of Autonomous Systems
*Recommendation: Approve new PAR until December 2023*
IEEE-SASB Coordinating Committees/SCC20 – Test and Diagnosis for Electronic Systems

**P1636.1-2018/Cor 1**
Standard for Software Interface for Maintenance Information Collection and Analysis (SIMICA): Exchanging Test Results and Session Information via the eXtensible Markup Language (XML) – Corrigendum 1

*Recommendation: Approve new PAR until December 2023*

IEEE-SASB Coordinating Committees/SCC21 – Fuel Cells, Photovoltaics, Dispersed Generation, and Energy Storage

**P2030.10.1**
Standard for Electricity Access Requirements with Safety Extra Low Voltage (SELV) DC for Tier II and Tier III of Energy Sector Management Assistance Program (ESMAP) Multi-Tier Framework for Household Electricity Supply

*Recommendation: Approve new PAR until December 2023*

**P2815**
Guide for the Technical Specification of Smart Distribution Transformer Terminal

*Recommendation: Approve new PAR until December 2023*

IEEE Society on Social Implications of Technology/Social Implications of Technology Standards Committee

**P7014**
Standard for Ethical Considerations in Emulated Empathy in Autonomous and Intelligent Systems

*Recommendation: Approve new PAR until December 2023*

PARs for the Revision of Standards:

IEEE Aerospace and Electronic Systems Society/Radar Systems Panel

**P521**
Standard Letter Designations for Radar-Frequency Bands

*Recommendation: Approve PAR for the revision of a standard until December 2023*

IEEE Antennas and Propagation Society/Antennas and Propagation Standards Committee

**P1720**
Recommended Practice for Near Field Antenna Measurements

*Recommendation: Approve PAR for the revision of a standard until December 2023*
IEEE Computer Society/Design Automation

P1481
Standard for Integrated Circuit (IC) Open Library Architecture (OLA)
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Industry Applications Society/Petroleum & Chemical Industry

P1826
Standard for Power Electronics Open System Interfaces in Zonal Electrical Distribution Systems Rated Above 100 kW
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Electric Machinery

P1434
Guide for the Measurement of Partial Discharges in AC Electric Machinery
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Insulated Conductors

P635
Guide for Selection and Design of Aluminum Sheaths for Power Cables
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Nuclear Power Engineering

P833
Recommended Practice for the Protection of Electric Equipment in Nuclear Power Generating Stations from Water Hazards
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

PC62.37
Standard for Test Methods and Preferred Values for Thyristor Surge Protective Components
Recommendation: Approve PAR for the revision of a standard until December 2023
PC62.41.1
Guide on the Surge Environment in Low-Voltage (1000 V and Less) AC Power Circuits
Recommendation: Approve PAR for the revision of a standard until December 2023

PC62.41.2
Recommended Practice on Characterization of Surges in Low-Voltage (1000 V and Less) AC Power Circuits
Recommendation: Approve PAR for the revision of a standard until December 2023

PC62.41.4
Recommended Practice on Surge Testing for Equipment Connected to Low-Voltage (1000 V and Less) AC Power Circuits
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Substations

PC37.122.2
Guide for the Application of Gas-Insulated Substations Rated 1 kV to 52 kV
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Transformers

PC57.12.35
Standard for Information Coding for Distribution Transformers and Step-Voltage Regulators
Recommendation: Approve PAR for the revision of a standard until December 2023

PC57.152
Guide for Diagnostic Field Testing of Liquid-Filled Power Transformers, Regulators, and Reactors
Recommendation: Approve PAR for the revision of a standard until December 2023

3.2.5 RevCom Recommendations

NEW

P1708a/Draft 3 (EMB/Stds Com) IEEE Draft Standard for Wearable Cuffless Blood Pressure Measuring Devices
Recommendation: APPROVE

**P1854/Draft P1854/D008** (PE/T&D) IEEE Draft Guide for Smart Distribution Applications Guide

Recommendation: APPROVE

**P2430/Draft 3** (C/S2ESC) IEEE Draft Standard for Software Nonfunctional Sizing Measurement

Recommendation: APPROVE


Recommendation: APPROVE

**P3003.1/Draft D16.3** (IAS/ICPS TBCC) IEEE Draft Recommended Practice for the System Grounding of Industrial and Commercial Power Systems

Recommendation: APPROVE


Recommendation: APPROVE


Recommendation: APPROVE

**REVISION**

**P528/Draft 04a1** (AES/GA) IEEE Draft Standard for Inertial Sensor Terminology

Recommendation: APPROVE

**P754/Draft P754/D2.50** (C/MSC) IEEE Draft Standard for Floating-Point Arithmetic

Recommendation: APPROVE
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**P1159/Draft D7** (PE/T&D) IEEE Draft Recommended Practice for Monitoring Electric Power Quality

Recommendation: APPROVE


Recommendation: APPROVE

**P1647/Draft 3** (C/DA) IEEE Draft Standard for the Functional Verification Language e

Recommendation: APPROVE

**P1661/Draft D1.3** (SASB/SCC21) IEEE Draft Guide for Test and Evaluation of Lead-Acid Batteries Used in Photovoltaic (PV) Hybrid Power Systems

Recommendation: APPROVE

**P11073-10101/Draft D9r1** (EMB/11073) IEEE Draft Standard for Health Informatics – Point-of-Care Medical Device Communication – Part 10101: Nomenclature

Recommendation: APPROVE

**P15289/Draft 5** (C/S2ESC) ISO/IEC/IEEE Draft International Standard – Systems and Software Engineering – Content of Life-Cycle Information Items (Documentation)

Recommendation: APPROVE

**PC57.104/Draft 6.2** (PE/TR) IEEE Draft Guide for the Interpretation of Gases Generated in Oil-Immersed Transformers

Recommendation: APPROVE

**STANDARDS COMMITTEE WITHDRAWALS**

**1175.2/Draft Standard** (C/S2ESC) IEEE Recommended Practice for CASE Tool Interconnection – Characterization of Interconnections

Recommendation: APPROVE

Recommendation: APPROVE

4 SASB Standing Committee Reports
4.1 Audit Committee (AudCom)

This item occurred after item 7.3.

Annette Reilly, AudCom Chair, reported.

There was a motion:
Move that the SASB directs AudCom to allow use of ‘Standards Committee’ terminology in P&P that are otherwise compliant with the 2017 baseline templates.
Vote: Yes=15, No=2, Abstain=3. The motion was approved.

4.2 Industry Connections Committee (ICCom)

Kevin Lu, ICCom Chair, reported.

4.3 New Standards Committee (NesCom)

Dorothy Stanley, NesCom Chair, reported.

4.4 Patent Committee (PatCom)

Phil Wennblom, PatCom Chair, reported.

4.5 Procedures Committee (ProCom)
   - Proposed P&P Updates RE: Inactive Standards
   - Proposed P&P Updates RE: Mandatory Coordination

Ted Burse, ProCom Chair, reported.

4.6 Standards Review Committee (RevCom)

Travis Griffith, RevCom Chair, reported.

There was a motion that the SASB hold a brief Executive Session prior to adjournment. In the absence of objection, the motion was approved.

5 Standards Coordinating Committee Reports
5.1 SCC Coordinator’s Report

Howard Wolfman, SCC Coordinator, reported.
There was a motion to accept the submitted reports from SCC14 and SCC18. In the absence of objection, the motion was approved.

5.2 Scheduled Reports Due in June:
5.2.1 SCC14 – Quantities, Units, and Letter Symbols
   *(Doug Edwards)*

5.2.2 SCC18 – National Fire Protection Association Standards
   *(Rich Hulett and David Law)*

David Law, SCC18 Co-Chair, provided a verbal report.

6 Old Business
6.1 SCC18 Oversight Committee Report

John Kulick, SCC18 OC Chair, reported.

Chair Hoffman stated that it was his intention to disband the OC upon SCC18’s submission of its Standards Committee P&P to AudCom.

6.2 Update from Ad Hoc on Development of Educational Materials Related to the Phenomenon of Dominance

Andrew Myles, Ad Hoc Chair, reported.

There was a motion to accept the Dominance (education) ad hoc report, the FAQs, and the four educational slides referenced in the report. Vote: Yes=3, No=many, Abstain=1. The motion failed.

There was a motion to Postpone until the September SASB meeting.

There was a motion to Divide the Question.

- Move to accept the Dominance (education) ad hoc report and approve the four educational slides referenced in the report.
- Move to approve the Dominance (education) ad hoc FAQs

Vote: Yes=11, No=6, Abstain=3. The motion to Divide the Question was approved.

Move to accept the Dominance (education) ad hoc report and approve the four educational slides referenced in the report.

There was a motion to Amend by adding ‘for use by Standards Committees and subgroups’ to the end of the motion. In the absence of objection, the amendment was approved.
New main motion: Move to accept the Dominance (education) ad hoc report and approve the four educational slides referenced in the report for use by Standards Committees and subgroups. In the absence of objection, the new main motion was approved.

Move to approve the Dominance (education) ad hoc FAQs. Vote: Yes=15, No=3, Abstain=2. The motion was approved.

The ad hoc will continue as the SASB Ad Hoc on Dominance FAQs.

**Action Item: Staff to post the material online and inform standards developing committees.**

6.3 Update from Ad Hoc on ‘Sponsor’ Terminology Implementation

Phil Wennblom, Ad Hoc Chair, provided a verbal report. He stated that approximately 60% of the identified materials had been updated by staff prior to the June 2019 SASB meeting. The remainder of the materials are expected to be completed by December 2019.

Dave Ringle noted that some of the items that have not yet been updated, such as the IEEE-SA Standards Style Manual and the IEEE-SA Working Group Chair Quick Reference Guide, are undergoing larger updates (e.g., updating more than ‘Sponsor’ to ‘Standards Committee’).

Chair Hoffman disbanded the ad hoc with thanks.

Dave Ringle will provide updates at future SASB meetings.


Chair Hoffman reported.

6.5 Update from Ad Hoc on myProject Rollout

Annette Reilly, Ad Hoc Chair, reported.

6.6 Update from Ad Hoc on Working Group Training

Kevin Lu, Ad Hoc Chair, reported.

The work will be absorbed by the Standards Education Committee.

The Ad Hoc was disbanded with thanks.
Chair Hoffman asked that the Standards Education Committee Chair provide a report at future SASB meetings.

Item 7 occurred prior to item 4.1.

The SASB entered Executive Session at 9:15 a.m. Remaining in the room: BOG Members, SASB Members, IEEE staff, and Claire Topp.

7 Executive Session Items
7.1 Follow-up on the SASB Ratification of the Actions Taken by IEEE 802 LMSC in Connections with the 802.11 TGax Complaint

7.2 Report from SASB Oversight Committee RE: Potential Dominance within a Specific WG

7.3 Update from Ad Hoc on Open Source Implementation

Executive Session concluded at 11:15 a.m.

REPORT OUT:

The custom LOA form dated 13 June 2019 - Limited shall be made available to patent holders as an opportunity to provide licensing assurance in accordance with the IEEE patent policy that was in effect on 14 March 2015 for any standards project that was initiated, based on PAR approval date, prior to 15 March 2015.

Since the implementation of the updated patent policy on 15 March 2015, various patent holders have approached the IEEE-SA Standards Board Patent Committee Administrator with statements along the lines of 'We will not provide an LOA with licensing assurance under the terms of the 2015 patent policy. We would, however, ask that you inform standards development participants and other interested parties that we are willing to provide an LOA with licensing assurance under the terms of the 2007 patent policy.'

It is likely that some of the patent holders that stated willingness to provide an LOA with licensing assurance under the terms of the 2007 patent policy did not fully understand that when the 2015 patent policy became effective that it would immediately apply to all IEEE standards development projects/standards regardless of whether or not the project/standard had been initiated prior to the 15 March 2015 implementation date of the updates to the patent policy.

As patent holders may discover potential Essential Patent Claims throughout the lifecycle of standardization, the custom LOA form permits patent holders
that have discovered potentially Essential Patent Claims on a standards project that was initiated prior to 15 March 2015 to provide licensing assurance under the terms of the IEEE-SA Standards Board Bylaws that were in effect immediately prior to 15 March 2015.

It is beneficial to the IEEE standards development ecosystem for statements of licensing assurance to be provided in a permanent and approved recordable manner. The provision of the option for patent holders to submit licensing assurance on the custom LOA form is expected to increase the number of statements of licensing assurance that are provided to IEEE in an acceptable format.

8  New Business
8.1 Approval of 2020 SASB Meeting Locations

There was a motion to approve the recommended meeting locations (New Delhi, Berlin). In the absence of objection, the motion was approved.

9  IEEE-SA Managing Director’s Report

Konstantinos Karachalios, IEEE-SA Managing Director, reported.

10  Informational Reports
10.1 TAB Representative’s Report

Stephen Dukes, TAB Representative, reported.

10.2 CAG Report

Don Wright, SASB Liaison to the CAG, reported.

10.3 IEEE-SA President’s Report

IEEE-SA President Robert Fish reported.

10.3.1 Update on Time Zone NesComs Proposal

Jean-Philippe Faure, Ad Hoc Chair, reported.

10.4 SASB Chair’s Report

Chair Hoffman reported.

The SASB gave a round of applause to Guadalupe Gonzalez and Enrique Tejera, hosts of outreach events in Panama.
There was a motion to circulate the current copyright slides to the SASB for an up or down vote. Vote: Yes=15, No=1, Abstain=2. The motion was approved.

11  Next Meeting

The next SASB meeting is scheduled for Thursday, 05 September 2019, via webex.

The SASB entered Executive Session at 5:27 p.m.
Remaining in the room: BOG Members, SASB Members, IEEE staff, and Claire Topp.

Executive Session concluded at 5:37 p.m.

REPORT OUT:
The SASB approved an implementation plan for development of open source software as a component of IEEE standards, and the SASB set Q1 2020 as a target for implementation.

The SASB notes that PatCom plans to update FAQs “Understanding patent issues during IEEE standards development” in light of the IEEE-SA statement regarding availability of the custom LOA form dated 13 June 2019 – Limited.

12  SASB Resolutions

The SASB directed AudCom to allow the use of ‘Standards Committee’ terminology in P&P that are otherwise compliant with the 2017 baseline templates.

The SASB approved an implementation plan for development of open source software as a component of IEEE standards, and the SASB set Q1 2020 as a target for implementation.

13  Adjournment

There being no further business, the meeting was adjourned at 5:39 p.m.