

IEEE-SA Standards Board Meeting Minutes – March 2019

**IEEE-SA Standards Board
Meeting Minutes
21 March 2019
Maritim Hotel, Munich, Germany
9:00 a.m. – 6:30 p.m.**

Attendees**Chair:**

Gary Hoffman

Vice Chair:

Ted Burse

Past Chair:

Jean-Philippe Faure

Secretary:

Konstantinos Karachalios

Members:

Stephen Dukes, TAB Rep.

Travis Griffith

Guido Hiertz

Thomas Koshy

John Kulick

David Law

Joseph Levy

Xiaohui Liu

Kevin Lu

Daleep Mohla

Andrew Myles

Annette Reilly

Dorothy Stanley

Sha Wei

Phil Wennblom

Feng Wu

Jingyi Zhou

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Members Absent:

Masayuki Ariyoshi
Christel Hunter
Howard Li
Philip Winston
Howard Wolfman

Joe Koepfinger, Member Emeritus

IEEE Staff:

Hermann Brand
Robert Craig
Karen Evangelista
Josh Gay
Jonathan Goldberg
Mary Ellen Hanntz
Yvette Ho Sang
Clara Neppel
Dave Ringle, Recording Secretary
Rudi Schubert
Sam Sciacca
Lisa Weisser

IEEE Outside Legal Counsel:

Claire Topp – Dorsey & Whitney LLP

IEEE Government Engagement Program on Standards (GEPS) Representatives:

Simon Hicks, UK DCMS

Guests:

Michael Atlass
Edward Au
Cindy Bian
Evelyn Chen
Doug Edwards
Robert Fish
Scott Gilfillan
Hung Ling
Marco Lo Bue
Hiroshi Mano
Riccardo Mariani
Gil Ohana
Elisabeth Opie
Matej Pacha
Robby Robson

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Jon Rosdahl
Matteo Sabattini
Jack Sheldon
Ralph Sporer
Claudia Tapia
Victoria Wang
Constance Weise
Don Wright
Isamu Yamada
Yu Yuan

1 Call to Order

Chair Hoffman called the meeting to order at 9:00 a.m.

2 Introductions

There was a round of introductions by all present.

3 Agenda

3.1 Approval of Agenda

There was a request that P2450 (RevCom) be removed from the consent agenda. This item was added to the agenda as item 6.6.1.

There was a motion to approve the modified agenda. In the absence of objection, the motion was approved.

3.2 Consent Agenda

3.2.1 Approval of 05 December 2018 SASB Meeting [Minutes](#)

3.2.2 AudCom Recommendations

Accepted (standards work authorized):

- SASB/SCC14 SASB/Standards Coordinating Committee 14 – Quantities, Units Letter Symbols

Conditionally accepted (standards work authorized):

- BOG/CAG Board of Governors/Corporate Advisory Group
- DEI/SC Dielectrics and Electrical Insulation Society/Standards Committee

3.2.3 ICom Recommendations

New Industry Connections Activities:

IC19-001-01 Fair Trade Data Initiative

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxAmAAAAAGK8GNA>

Recommendation: APPROVE

IC19-002-01 Measurement Framework for Social Impact

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxAoAAAAAoNATU>

Recommendation: Recommend the approval until the next ICom meeting with the request that the terms Open Source repository and data used in the deliverables be clarified in the ICAID.

Revised/Renewed Industry Connections Activities:

IC17-001 IEEE 802 Network Enhancements for the Next Decade

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxApAAAAAs54bo>

Recommendation: APPROVE

IC17-002 Digital Inclusion, Identity, Trust and Agency

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxuKAAAAACzMjmo>

Recommendation: APPROVE

IC17-006 Big Data Governance and Metadata Management

ICAID: <https://ieee-sa.imeetcentral.com/p/eAAAAAAPxvKAAAAADi5sVQ>

Recommendation: APPROVE

3.2.4 NesCom Recommendations

Modified PARs:

IEEE-SA Board of Governors/Corporate Advisory Group

P2755.1

Guide for Taxonomy for Intelligent Process Automation Product Features and Functionality

Recommendation: Approve modified PAR

IEEE Consumer Electronics Society/Standards Committee

P2048.1

Standard for Virtual Reality and Augmented Reality: Device Taxonomy and Definitions

Recommendation: Approve modified PAR

P2048.2

Standard for Virtual Reality and Augmented Reality: Immersive Video Taxonomy and Quality Metrics

Recommendation: Approve modified PAR

P2048.3

Standard for Virtual Reality and Augmented Reality: Immersive Video File and Stream Formats

Recommendation: Approve modified PAR

P2048.4

Standard for Virtual Reality and Augmented Reality: Person Identity

Recommendation: Approve modified PAR

P2048.5

Standard for Virtual Reality and Augmented Reality: Environment Safety

Recommendation: Approve modified PAR

P2048.6

Standard for Virtual Reality and Augmented Reality: Immersive User Interface

Recommendation: Approve modified PAR

P2048.7

Standard for Virtual Reality and Augmented Reality: Map for Virtual Objects in the Real World

Recommendation: Approve modified PAR

P2048.8

Standard for Virtual Reality and Augmented Reality: Interoperability between Virtual Objects and the Real World

Recommendation: Approve modified PAR

P2048.9

Standard for Virtual Reality and Augmented Reality: Immersive Audio Taxonomy and Quality Metrics

Recommendation: Approve modified PAR

P2048.10

Standard for Virtual Reality and Augmented Reality: Immersive Audio File and Stream Formats

Recommendation: Approve modified PAR

P2048.11

Standard for Virtual Reality and Augmented Reality: In-Vehicle Augmented Reality

Recommendation: Approve modified PAR

P2048.12

Standard for Virtual Reality and Augmented Reality: Content Ratings and Descriptors

Recommendation: Approve modified PAR

IEEE Power and Energy Society/Power System Relaying and Control

PC37.90.2

Standard for Withstand Capability of Relay Systems to Radiated Electromagnetic Interference from Transceivers

Recommendation: Approve modified PAR

IEEE Power and Energy Society/Transformers

PC57.13.8

Standard Requirements for Station Service Voltage Transformers

Recommendation: Approve modified PAR

IEEE Vehicular Technology Society/Intelligent Transportation Systems

P1609.3

Standard for Wireless Access in Vehicular Environments (WAVE) – Networking Services

Recommendation: Approve modified PAR

New PARs:

IEEE Computer Society/LAN/MAN Standards Committee

P802.3cu

Standard for Ethernet

Amendment: Physical Layers and Management Parameters for 100 Gb/s and 400 Gb/s Operation over Single-Mode Fiber at 100 Gb/s per Wavelength

Recommendation: Approve new PAR until December 2023

P802.11be

Standard for Information Technology – Telecommunications and Information Exchange between Systems Local and Metropolitan Area Networks – Specific Requirements – Part 11: Wireless LAN Medium Access Control (MAC) and Physical Layer (PHY) Specifications
Amendment: Enhancements for Extremely High Throughput (EHT)

Recommendation: Approve new PAR until December 2023

IEEE Computer Society/Learning Technology

P2247.2

Interoperability Standards for Adaptive Instructional Systems (AISs)

Recommendation: Approve new PAR until December 2023

P2247.3

Recommended Practices for Evaluation of Adaptive Instructional Systems

Recommendation: Approve new PAR until December 2023

IEEE Computer Society/Standards Activities Board

P2806

System Architecture of Digital Representation for Physical Objects in Factory Environments

Recommendation: Conditionally approve new PAR until December 2023; contingent upon staff updating the text to reflect the changes shown during the NesCom meeting.

P2807

Framework of Knowledge Graphs

Recommendation: Approve new PAR until December 2023

IEEE Consumer Electronics Society/Blockchain Standards Committee

P2140.2

Standard for Security Management for Customer Cryptographic Assets on Cryptocurrency Exchanges

Recommendation: Approve new PAR until December 2023

P2140.3

Standard for User Identification and Anti-Money Laundering on Cryptocurrency Exchanges

Recommendation: Approve new PAR until December 2023

P2141.1

Standard for the Use of Blockchain in Anti-Corruption Applications for Centralized Organizations

Recommendation: Approve new PAR until December 2023

P2418.8

Standard for Blockchain Applications in Governments

Recommendation: Approve new PAR until December 2023

IEEE Consumer Electronics Society/Standards Committee

P2049.1

Standard for Human Augmentation: Taxonomy and Definitions

Recommendation: Approve new PAR until December 2023

P2049.2

Standard for Human Augmentation: Privacy and Security

Recommendation: Approve new PAR until December 2023

P2788

Standard for Circulating Air Pressure Physiotherapy Equipment Used in the Home Healthcare Environment

Recommendation: Approve new PAR until December 2023

P2811

Standard for Architectural Framework and Technical Requirements for Smart Lock

Recommendation: Approve new PAR until December 2023

P2812

Guide for Minor Guardianship System for Online Mobile Gaming

Recommendation: Approve new PAR until December 2023

P2813

Standard for Big Data Business Security Risk Assessment (BD BSRA)

Recommendation: Approve new PAR until December 2023

IEEE Engineering in Medicine and Biology Society/IEEE 11073 Standards Committee

P11073-10107

Standard for Nomenclature for External Control of Medical Devices

Recommendation: Approve new PAR until December 2023

P11073-10700

Standard for Common Base Requirements for Participants in a Service-Oriented Device Connectivity (SDC) System

Recommendation: Approve new PAR until December 2023

P11073-10701

Standard for Metric Provisioning by Participants in a Service-Oriented Device Connectivity (SDC) System

Recommendation: Approve new PAR until December 2023

P11073-10702

Standard for Alert Provisioning by Participants in a Service-Oriented Device Connectivity (SDC) System

Recommendation: Approve new PAR until December 2023

P11073-10703

Standard for External Control by Participants in a Service-Oriented Device Connectivity (SDC) System

Recommendation: Approve new PAR until December 2023

P11073-10720

Module Specifications for a Service-Oriented Medical Device Exchange Architecture

Recommendation: Approve new PAR until December 2023

P11073-10721

Device Specialization – High Frequency (200 kHz to < 5 MHz) Surgical Equipment

Recommendation: Conditionally approve new PAR until December 2023; contingent upon staff adding the provided range for high frequency to the title and the Working Group Chair agreeing that the frequency range is correctly shown.

P11073-10722

Device Specialization – Endoscopic Camera

Recommendation: Approve new PAR until December 2023

P11073-10723

Device Specialization – Endoscopic Light Source

Recommendation: Approve new PAR until December 2023

P11073-10724

Device Specialization – Endoscopic Insufflator

Recommendation: Approve new PAR until December 2023

P11073-10725

Device Specialization – Endoscopic Pump

Recommendation: Approve new PAR until December 2023

IEEE Industrial Electronics Society/Industrial Electronics Society Standards Committee

P2023

Standard for Digital Transformation Architecture and Framework

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Insulated Conductors

P2810

Guide for Field Dielectric Enhancement of Polyethylene and Cross-Linked Polyethylene Power Cables

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Power System Communications and Cybersecurity

P2808

Standard for Function Designations Used in Electrical Power Systems for Cyber Services and Cybersecurity

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Power System Relaying and Control

PC37.1.3

Recommended Practice for Human Machine Interfaces (HMIs) used with Electric Utility Automation Systems

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Substations

PC37.122.9

Guide for Condition Assessment of Gas-Insulated Substations

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Transmission and Distribution

P2798

Guide for Helicopter Operation Procedures for the Utility Industry

Recommendation: Approve new PAR until December 2023

IEEE Power and Energy Society/Transformers

PC57.13-2016/Cor 1

Standard Requirements for Instrument Transformers – Corrigendum 1

Recommendation: Approve new PAR until December 2023

IEEE Sensors Council/Standards Committee

P2520

Standard for Testing Machine Olfaction Devices and Systems

Recommendation: Approve new PAR until December 2023

IEEE Vehicular Technology Society/Intelligent Transportation Systems

P1920.2

Standard for Vehicle to Vehicle Communications for Unmanned Aircraft Systems

Recommendation: Approve new PAR until December 2023

PARs for the Revision of Standards:

IEEE Computer Society/Design Automation

P1800.2

Standard for Universal Verification Methodology Language Reference Manual

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Communications Society/Dynamic Spectrum Access Networks Standards Committee

P1900.5

Standard for Requirements and System Architectures for Dynamic Spectrum Access Systems

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Industry Applications Society/Petroleum & Chemical Industry

P60079-30-1

International Standard – Explosive Atmospheres – Part 30-1: Electrical Resistance Trace Heating – General and Testing Requirements

Recommendation: Approve PAR for the revision of a standard until December 2023

P60079-30-2

International Standard for Explosive atmospheres – Part 30-2: Electrical Resistance Trace Heating – Application Guide for Design, Installation and Maintenance

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Energy Development & Power Generation

P1020

Guide for Control of Small (100 kVA to 5 MVA) Hydroelectric Power Plants

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Energy Storage & Stationary Battery Committee

P1189

Guide for Selection of Batteries for Standby Applications

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Insulated Conductors

P386

Standard for Shielded Separable Insulated Connectors for Classes 15 kV through 35 kV
Recommendation: Approve PAR for the revision of a standard until December 2023

P400

Guide for Field Testing and Evaluation of the Insulation of Shielded Power Cable Systems Rated 5 kV and Above
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Nuclear Power Engineering

P317

Standard for Electric Penetration Assemblies in Containment Structures for Nuclear Power Generating Stations
Recommendation: Approve PAR for the revision of a standard until December 2023

P334

Standard for Qualifying Alternating Current Class 1E Motors for Nuclear Power Generating Stations
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Power System Instrumentation and Measurements

P120

Master Test Guide for Electrical Measurements in Power Circuits
Recommendation: Approve PAR for the revision of a standard until December 2023

P1459

Standard Definitions for the Measurement of Electric Power Quantities under Sinusoidal, Nonsinusoidal, Balanced, or Unbalanced Conditions
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Surge Protective Devices/Low Voltage

PC62.55

Guide for Surge Protection of DC Power Feeds to Remote Radio Heads
Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Switchgear

PC37.20.2

Standard for Metal-Clad Switchgear

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Transmission and Distribution

P539

Standard Definitions of Terms Relating to Corona and Field Effects of Overhead Power Lines

Recommendation: Approve PAR for the revision of a standard until December 2023

P1227

Guide for the Measurement of DC Electric-Field Strength and Ion Related Quantities

Recommendation: Approve PAR for the revision of a standard until December 2023

P1656

Guide for Testing the Electrical, Mechanical, and Durability Performance of Wildlife Protective Devices on Overhead Power Distribution Systems Rated up to 38 kV

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Power and Energy Society/Transformers

PC57.169

Guide for Determination of Maximum Winding Temperature Rise in Liquid-Immersed Transformers

Recommendation: Approve PAR for the revision of a standard until December 2023

IEEE Ultrasonics, Ferroelectrics and Frequency Control Society/IEEE Ultrasonics, Ferroelectrics and Frequency Control

P1139

Standard Definitions of Physical Quantities for Fundamental Frequency and Time Metrology – Random Instabilities

Recommendation: Approve PAR for the revision of a standard until December 2023

NEW

P802.1CF/Draft P802.1CF/D3.1 (C/LM) IEEE Draft Recommended Practice for Network Reference Model and Functional Description of IEEE 802 Access Network

Recommendation: APPROVE

P802.1Qcy/Draft 2.5 (C/LM) IEEE Draft Standard for Local and Metropolitan Area Networks – Bridges and Bridged Networks Amendment: Virtual Station Interface (VSI) Discovery and Configuration Protocol (VDP) Extension to Support Network Virtualization Overlays Over Layer 3 (NVO3)

Recommendation: APPROVE

P802.3.2/Draft D3.2 (C/LM) IEEE Draft Standard for Ethernet YANG Data Model Definitions

Recommendation: APPROVE

P802.15.4x/Draft P802 15 4x-D2 (C/LM) IEEE Draft Standard for Low-Rate Wireless Networks Amendment Defining Enhancements to the Smart Utility Network (SUN) Physical Layers (PHYs) Supporting up to 2.4 Mb/s Data Rates

Recommendation: APPROVE

P1870/Draft 7 (PE/T&D) IEEE Draft Guide for the Parameter Measurement of AC Transmission Lines

Recommendation: APPROVE

P1876/Draft 11 (EDU/SC) Standard for Networked Smart Learning for Online Laboratories

Recommendation: APPROVE

P1901a/Draft 3 (COM/PLC) IEEE Draft Standard for Broadband over Power Line Networks: Medium Access Control and Physical Layer Specifications Amendment: Enhancement for Internet of Things applications

Recommendation: APPROVE

P2030.9/Draft 10 (SASB/SCC21) IEEE Draft Recommended Practice for the Planning and Design of the Microgrid

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Recommendation: APPROVE

[This item was removed from the consent agenda:](#)

~~[P2450/Draft 4](#) (IM/TET) IEEE Draft Standard for the Performance of Down-the-Road Radar Used in Traffic Speed Measurements~~

~~Recommendation: Disapprove~~

~~It is recommended that the Standards Board direct the RevCom Chair to communicate the concerns of RevCom to the WG Chair and direct the WG to initiate a new ballot with the current ballot group. RevCom will assign mentors.~~

P82079-1/Draft d5 (C/S2ESC) IEEE/IEC International Draft Standard Preparation of Information for Use (Instructions for Use) of Products – Part 1: Principles and General Requirements

Recommendation: APPROVE

PC37.20.9/Draft D7.3A (PE/SWG) IEEE Draft Standard for Metal-Enclosed Switchgear Rated 1 kV to 52 kV Incorporating Gas Insulating Systems

Recommendation: APPROVE

PC37.24-2017/Cor 1/Draft d2.0 (PE/SWG) IEEE Draft Guide for Evaluating the Effect of Solar Radiation on Outdoor Metal-Enclosed Switchgear – Corrigendum 1

Recommendation: APPROVE

PC37.247/Draft 2.48 (PE/PSRCC) IEEE Draft Standard for Phasor Data Concentrators for Power Systems

Recommendation: APPROVE

REVISION

P1234/Draft 17 (PE/IC) IEEE Draft Guide for Fault Locating Techniques on Shielded Power Cable Systems

Recommendation: APPROVE

P2410/Draft 4 (COM/EdgeCloud-SC) IEEE Draft Standard for Biometric Open Protocol

Recommendation: APPROVE

PC57.93/Draft 1.9 (PE/TR) IEEE Draft Guide for Installation and Maintenance of Liquid-Immersed Power Transformers

Recommendation: APPROVE

4 SASB Responsibilities and Fiduciary Duty

Claire Topp, IEEE Outside Legal Counsel, [presented](#).

5 Appointment of the SASB Vice Chair

There were two candidates who had been nominated and accepted the nomination: Ted Burse and Kevin Lu.

The SASB conducted a ballot.

Ted Burse was appointed as the SASB Vice Chair.

6 SASB Standing Committee Reports

6.1 Audit Committee ([AudCom](#))

Annette Reilly, AudCom Chair, reported.

6.2 Industry Connections Committee ([ICCom](#))

Kevin Lu, ICCom Chair, reported.

There was a motion from ICCom:

- **The deadline for submitting items (ICAIDs, Activity Status report, etc.) for an ICCom meeting shall be at least 14 days before that ICCom meeting.**
 - **The ICCom submittal deadlines shall be added to the SASB Meeting Calendar, along with the RevCom and NesCom submittal deadlines.**
- In the absence of objection, the motion was approved.**

6.3 New Standards Committee ([NesCom](#))

Dorothy Stanley, NesCom Chair, reported.

6.4 Patent Committee ([PatCom](#))

Phil Wennblom, PatCom Chair, reported.

6.5 Procedures Committee ([ProCom](#))

Ted Burse, ProCom Chair, reported.

6.6 Standards Review Committee ([RevCom](#))

Travis Griffith, RevCom Chair, reported.

6.6.1 P2450

P2450/Draft 4 (IM/TET) IEEE Draft Standard for the Performance of Down-the-Road Radar Used in Traffic Speed Measurements

RevCom Recommendation: Disapprove

It is recommended that the Standards Board direct the RevCom Chair to communicate the concerns of RevCom to the WG Chair and direct the WG to initiate a new ballot with the current ballot group. RevCom will assign mentors.

There was a motion:

Recommendation: Disapprove

The Standards Board directs the RevCom Chair to communicate the concerns of RevCom to the WG Chair and directs the WG to initiate a recirculation ballot with the current ballot group. RevCom will assign mentors.

There was a motion to Amend to add ‘for a minimum length of 30 days’ after ‘recirculation ballot’. In the absence of objection, the motion to Amend was approved.

Vote on the new main motion:

Recommendation: Disapprove

The Standards Board directs the RevCom Chair to communicate the concerns of RevCom to the WG Chair and directs the WG to initiate a recirculation ballot for a minimum length of 30 days with the current ballot group. RevCom will assign mentors.

The main motion was approved. [Vote: Yes=15, No=2, Abstain=1]

RevCom mentors will be David Law and Doug Edwards.

7 Standards Coordinating Committee Reports

7.1 SCC Coordinator's [Report](#)

Chair Hoffman reported in the absence of Howard Wolfman, SCC Coordinator.

There was a motion to accept the reports from SCC04, SCC20, and SCC22. In the absence of objection, the motion was approved.

7.2 Scheduled Reports Due in March:

7.2.1 [SCC04](#) – Electrical Insulation (*Evanne Wang*)

7.2.2 [SCC20](#) – Test and Diagnosis for Electronic Systems (*Mike Seavey*)

7.2.3 [SCC22](#) – Power Quality (*Bill Howe*)

7.3 SCC42 [Update](#)

Yu Yuan attended via phone for this agenda item.

Yu Yuan reported.

SASB Members questioned some of the affiliations noted on slide 3.

8 Old Business

8.1 ‘Sponsor’ Terminology Implementation Ad Hoc [Report](#)

Phil Wennblom, Ad Hoc Chair, reported.

8.2 Development of Educational Materials Related to the Phenomenon of Dominance Ad Hoc Report

Andrew Myles, Ad Hoc Chair, reported.

It is anticipated that the ad hoc will provide recommendations for the June 2019 SASB meeting.

8.3 SCC18 Oversight Committee [Report](#)

John Kulick, OC Chair, reported.

Chair Hoffman announced the new Co-Chairs of SCC18: Rich Hulett and David Law.

Chair Hoffman handed over the creation of the SCC18 P&Ps to the SCC18 Co-Chairs.

Chair Hoffman thanked the SCC18 Oversight Committee for its work done to date.

The ad hoc will remain constituted in order to provide oversight and guidance.

8.4 IEEE Standards Association OpMan 7.1.1

Chair Hoffman created an ad hoc to review *IEEE Standards Association Operations Manual 7.1*

Ad hoc Chair: Gary Hoffman

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Members: Matthew Ceglia, Travis Griffith, Rich Hulett, David Law, Daleep Mohla, Andrew Myles, Dave Ringle, Sam Sciacca, Phil Wennblom

The SASB entered Executive Session at 1:05 p.m.

Remaining in the room: BOG Members, SASB Members, IEEE staff, Topp

9 Executive Session Items

- 9.1 IEEE Data Access and Use Policy
- 9.2 Follow-up on the SASB Ratification of the Actions taken by the IEEE 802 LMSC Sponsor in Connection with the 802.11 TGax Complaint
- 9.3 Report of SASB Oversight Committee RE: Potential Dominance within a Specific WG
- 9.4 Open Source Implementation Ad Hoc Report
- 9.5 SCC Viability Assessment

Executive Session concluded at 3:20 p.m.

REPORT OUT:

The SASB disbanded SCC42 and will move its three PARs to the IEEE Vehicular Technology Society.

10 New Business

- 10.1 Financial Reporting Requirements

This item occurred after item 8.4.

Sam Sciacca, Senior Director – SD&D, provide a brief verbal report. At this time, there are no actions for the SASB.

- 10.2 myProject Rollout Ad Hoc [Report](#)

Annette Reilly, Ad Hoc Chair, reported.

- 10.3 Working Group Training

This item occurred after item 9.5.

Robby Robson, Chair of the Standards Education Committee, [reported](#).

Robby indicated just-in-time training.

Chair Hoffman stated that there will be consideration of making training mandatory for new WG Chairs.

Chair Hoffman created an ad hoc to develop requirements and to review the training material.

Chair: Kevin Lu

SASB Standing Committee Chairs were asked to seek members for the ad hoc from their standing committees and to provide the names of the candidates to Chair Hoffman.

10.4 [IEEE-SA Awards](#)

Ted Burse, ArCom Chair, reported.

11 IEEE-SA Managing Director's [Report](#)

Konstantinos Karachalios, IEEE-SA Managing Director, reported.

12 Informational Reports

12.1 CAG [Report](#)

Don Wright, SASB Liaison to the CAG, reported.

12.2 IEEE-SA President's [Report](#)

Robert Fish, IEEE-SA President, reported.

12.3 SASB Chair's [Report](#)

Chair Hoffman reported.

12.4 IEC [Report](#)

Jack Sheldon, Standardization Strategy Manager – IEC, reported.

Jack will be retiring soon from IEC; he has been there since 1983.

Chair Hoffman presented a gift to Jack on behalf of the IEEE-SA. There was a round of applause for Jack.

13 Reports from Government Observers

13.1 U.S. NRC Report

Thomas Koshy provided a verbal report.

Chair Hoffman introduced Simon Hicks – UK DCMS.

14 [Next Meeting](#)

The next in-person SASB meeting is scheduled for Thursday, 13 June 2019, in Panama City, Panama.

15 **SASB Resolutions**

The deadline for submitting items (ICAIDs, activity status reports, etc.) for an ICom meeting shall be at least 14 days before that ICom meeting. The ICom submittal deadlines shall be added to the IEEE-SA Governance calendar, along with the RevCom and NesCom submittal deadlines.

The SASB disbanded SCC42 and will move its three PARs to the IEEE Vehicular Technology Society.

16 **Adjournment**

There being no further business, the meeting was adjourned at 5:30 p.m.