

## RevCom Review Checklist

**IEEE-SASB RevCom Review Checklist**

1. Were any negative comments rejected on the basis of scope before the ballot reached 75% approval?
2. Is there evidence of consideration of all comments and are responses provided for all revised and rejected comments?
3. Is there evidence in the ballot package (e.g., in the form of an email sent by the WG chair to each such negative voter) that negative balloters who submitted un-recirculated negative comments were informed of the reason why the comments were not required to be recirculated?
4. Was the resolution of any negative ballot(s) based on promise of a future change? If so, the draft must be recirculated. [See *RevCom Convention 6.*]
5. Were comments from mandatory coordination entities accepted? If not did the Sponsor request an exception?:
  - a) SCC-14 (mandatory)
  - b) Editorial (mandatory)
  - c) RAC (mandatory if a Registration is required for the standard)
6. Have any post-balloting changes to the draft been promised? Only changes that are deemed editorial by Editorial Staff are allowed after balloting. If any non-editorial changes were promised after balloting, the draft must be recirculated. [See *RevCom Convention 2.*]

*Changes approved by RevCom on 29 June 2016.*

