

IEEE-SA Standards Board
Industry Connections Committee (ICCom) Minutes
23 October 2013, 11:30am-12:30pm (USA Eastern)
Teleconference/Webex

1. Call to order; Roll call (11:35am)

Members Present: Oleg Logvinov (ICCom Chair), Farooq Bari, David Law, Howard Wolfman, Yu Yuan

Members Absent: Alex Gelman, Yatin Trivedi

Staff: James Wendorf (ICCom Administrator), Sri Chandra, Dave Ringle, Sam Sciacca

Guests: Mustafa Wajid

2. Approval of agenda

Motion to approve (Howard); Second (Farooq). No objections to unanimous approval.

3. Approval of previous minutes

21 August 2013: <http://standards.ieee.org/about/sasb/iccom/082113mins.pdf>

Motion to approve (Farooq); Second (Howard). No objections to unanimous approval.

4. New/Revised ICAIDs

IC13-007-01 Indian Low Voltage DC Forum:

ICAID: <https://ieee-sa.centraldesktop.com/p/eAAAAAAACc9xAAAAAEbQXac>

Notes: <https://ieee-sa.centraldesktop.com/p/eAAAAAAACdXeAAAAAAtwlXY>

The ICAID was reviewed and Mustafa Wajid (the submitter) responded to questions. The definition of "low voltage" was clarified as "up to 600 volts". It was also requested to add a disclaimer of IEEE liability in Section 5, Proposed Deliverables.

Revised ICAID: [https://ieee-](https://ieee-sa.centraldesktop.com/p/eAAAAAAACe7wAAAAADm80g0)

[sa.centraldesktop.com/p/eAAAAAAACe7wAAAAADm80g0](https://ieee-sa.centraldesktop.com/p/eAAAAAAACe7wAAAAADm80g0)

Motion to recommend approval, as amended, and conditional upon adding the appropriate disclaimer of IEEE liability in Section 5 (David); Second (Howard). No objections to unanimous approval.

After addition and legal review of the disclaimer text in Section 5, the recommendation for approval will be sent to the IEEE-SA Standards Board for an electronic ballot.

5. ICom Operations Manual: Review and Finalization

Draft Policies: <https://ieee-sa.centraldesktop.com/p/eAAAAAAACdx3AAAAAH4m6Rg>
OpsMan: <https://ieee-sa.centraldesktop.com/p/eAAAAAAACdQbAAAAADhMPYA>

The draft policies were reviewed and two additional points were added.

Revised Policies: https://ieee-sa.centraldesktop.com/p/eAAAAAAACe_5AAAAAGLExes

Motion to approve proposed policies, and instruct Staff to implement those policies in the ICom Operations Manual and recommend those policies to the relevant ICom and SASB Ad Hoc, with the goal of approving the completed ICom Operations Manual by the December SASB meeting series (David); Second (Howard). No objections to unanimous approval.

6. IC Program Draft FAQ Document

- <https://ieee-sa.centraldesktop.com/p/eAAAAAAACdPiAAAAAEqN4N4>

The draft FAQ document was discussed briefly, and Staff were instructed to ensure it aligns with the just approved policies. The document is then to be reviewed by ICom, with the goal of finalizing it by December.

7. ICom Ad Hoc on Conference Co-Sponsorships

Chair Yu Yuan reported that the Ad Hoc had met once, and would be meeting bi-weekly going forward, with the goal of completing its recommendations in time for the December SASB meeting series.

8. New business

No new business identified.

9. Next meetings

- 09 December 2013, 4:30pm-7:00pm, Piscataway, NJ
- 25 March 2014, Piscataway, NJ

10. Adjournment (12:25pm)