Submission Guidelines for *Ethically Aligned Design*, Version 1

Thank you for submitting your comments and feedback regarding Version 1 of *Ethically Aligned Design: A Vision for Prioritizing Human Wellbeing with Artificial Intelligence and Autonomous Systems.* We appreciate your taking the time to read the document and provide your insights.

Please review Guidelines below as you prepare your responses. Once completed, submissions should be sent to: EAD_feedback@ieee.org for consideration. Submissions sent to any other email address will not be considered.

We will be posting all submissions received in a public document available at The IEEE Global Initiative for Ethical Considerations in Artificial Intelligence and Autonomous Systems in June of 2017.

Submission Guidelines:

- All submissions must be received by **15 May 2017 at 5P.M. (EST)**

- Submissions should include the name of the individual submitting, the organization they represent, and the page number(s) of *Ethically Aligned Design* being referenced. When submitting potential issues or Candidate Recommendations, background research or resources supporting comments should also be included.

- Please ensure submissions provide actionable critique *(e.g., "On page X, I recommend adding the following resource")* versus opinion without clear recommendations, *(e.g., "I didn't like the Issue on page X.")*

- We will post submissions exactly as they are received. Please make sure to list your affiliations exactly as you'd like them to appear, with embedded hyperlinks.

- Please do not send attachments. If you'd like to cite other works, please link to them with embedded hyperlinks only.

- Submissions should be no longer than 1-2 email pages in length.

- Do not send language or content protected via Intellectual Property or Patent considerations of any kind. IEEE, The IEEE Global Initiative and any/all of its subsidiaries will not be liable for any messaging received in this regard.

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As a thank you for your time and efforts we will do the following:

- Issue a press release in June 2017 that will link to the document listing all submissions sent regarding *Ethically Aligned Design*.

- List contributors and their affiliations as they were sent in the "Our Appreciation" section of Version Two of *Ethically Aligned Design.*

Warm regards and thank you,

John C. Havens

Executive Director,
The IEEE Global Initiative for Ethical Considerations
in Artificial Intelligence and Autonomous Systems