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13 May 2004

Robert Tench
Bell Laboratories, Lucent Technologies
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Re: P269a - Standard Methods for Measuring Transmission Performance of Analog and Digital Telephone Sets, Handsets, and Headsets

Dear Robert:

I am pleased to inform you that on 13 May 2004 the IEEE-SA Standards Board approved the above referenced project until 31 December 2008. A copy of the file can be found on our website at <http://standards.ieee.org/board/nes/projects/269a.pdf>.

Now that your project has been approved, please forward a roster of participants involved in the development of this project. This request is in accordance with the IEEE-SA Operations Manual, Clause 5.1.2i under Duties of the Sponsor which states:

"Submit annually to the IEEE Standards Department an electronic roster of individuals participating on standards projects"

For your convenience, an Excel spreadsheet for your use has been posted on our website at <http://standards.ieee.org/guides/par/roster.xls>. Please forward this list to me via e-mail at j.haasz@ieee.org no later than 11 August 2004.

Please visit our website, IEEE Standards Development Online (<http://standards.ieee.org/resources/development/index.html>), for tools, forms and training to assist you in the standards development process. Also, we strongly recommend that a copy of your draft be sent to this office for review prior to the final vote by the working group to allow for a quick review by editorial staff before sponsor balloting begins.

If you should have any further questions, please contact me at 732-562-6367 or by email at j.haasz@ieee.org.

Sincerely,

Jodi Haasz
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Standards Activities
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PAR FORM

PAR Status: Amendment of Standard

PAR Approval Date: 2004-05-13

PAR Signature Page on File: Yes

1. Assigned Project Number: 269a

2. Sponsor Date of Request: 2004-02-11

3. Type of Document: Standard for

4. Title of Document:

Draft: Standard Methods for Measuring Transmission Performance of Analog and Digital Telephone Sets, Handsets, and Headsets

5. Life Cycle: Full-Use

6. Type of Project:

6a. Is this an update to an existing PAR? No

6b. The Project is a: Amendment to Std 269-2002

7. Working Group Information:

Name of Working Group: Subcommittee on Telephone Instrument Testing

Approximate Number of Expected Working Group Members:15

8. Contact information for Working Group Chair:

Name of Working Group Chair: John Bareham

Telephone: 734-665-4224 **FAX:** 734-665-5566

Email: jbareham@mich.com

9. Contact information for Co-Chair/Official Reporter, Project Editor or Document Custodian if different from the Working Group Chair:

Name of Co-Chair/Official Reporter, Project Editor or Document Custodian:

Telephone: FAX:

Email:

10. Contact information for Sponsoring Society or Standards Coordinating Committee:

Name of Sponsoring Society and Committee: Communications Society Transmission Access & Optical Systems

Name of Sponsoring Committee Chair: Robert E Tench

Telephone: 610-391-2467 **FAX:** 610-391-2434

Email: tench@ieee.org

Name of Liaison Rep. (if different from the Sponsor Chair):

Telephone: FAX:

Email:

Name of Co-Sponsoring Society and Committee:

Name of Co-Sponsoring Committee Chair:

Telephone: FAX:

Email:

Name of Liaison Rep. (if different from the Sponsor Chair):

Telephone: FAX:

Email:

11. The Type of ballot is: Individual Sponsor Ballot

Expected Date of Submission for Initial Sponsor Ballot: 2004-10-15

12. Fill in Projected Completion Date for Submittal to RevCom: 2005-04-30

Explanation for Modified PAR that completion date is being extended past the original four-year life of the PAR:

13. Scope of Proposed Project:

The scope of this project is objective test methods for determining the transmission characteristics of analog and digital telephone sets, handsets and headsets. (Original scope -- not changed)

Is the completion of this document contingent upon the completion of another document? No

14. Purpose of Proposed Project:

The purpose is to provide practical methods for making laboratory measurements of the transmission characteristics of analog and digital telephone sets so that their performance may be evaluated on a standardized basis. Revision is necessary to cover application to types of telephone sets not in common use and to measurements not required at the 1992 publication of the current standard. It also incorporates the content of IEEE 1206-1994 relative to handsets and headsets. (Original purpose -- not changed.)

14a. Reason for the standardization project:

The main purpose of the amendment is to bring the standard into agreement with recent changes in some test transducers and their application. A few other minor corrections will be made. The main benefit is to manufacturers and test labs for making measurements that correspond better with the experience of end users of telephones and headsets.

15. Intellectual Property:

Has the sponsor reviewed the IEEE patent policy with the working group? Yes

Is the sponsor aware of copyrights relevant to this project? No

Is the sponsor aware of trademarks relevant to this project? No

Is the sponsor aware of possible registration of objects or numbers due to this project? No

16. Are there other documents or projects with a similar scope? No

Similar Scope Project Information:

17. Is there potential for this document (in part or in whole) to be adopted by another national , regional or international organization? Do not know at this time

If yes, please answer the following questions:

Which International Organization/Committee?

**International Contact
Information?**

18. If the project will result in any health, safety, or environmental guidance that affects or applies to human health or safety, please explain in five sentences or less.

19. Additional Explanatory Notes: (Item Number and Explanation)